



Audyogik Shikshan Mandal's
(Society Regd. No. Maharashtra/1330/Pune 83; Public Trust No. F-2451/Pune 83)
INSTITUTE OF PROFESSIONAL STUDIES (IPS)

(Approved by AICTE, Govt. of India & affiliated to University of Pune)

AICTE CODE : 1-4240185 DTE CODE : MB6166 AISHE CODE : C-46639 PUN CODE : IMMP013940

Ref No. ASM/IPS/

Date:

Dt. 01.04.2022

To,
Mr. P. H. Ghone
IBMR, Chinchwad
Pune – 411 018

Sub:- Appointment as Internal Auditor.

Dear Sir,

With reference to above mentioned subject, you are hereby appointed as Internal Account Auditor for ASM's Institute of Professional Studies.

You are hereby requested to check the books of accounts for the period from 01-04-2022 to 30-09-2022 and submit the detailed Audit Report on or before 10-10-2022. The Internal Audit committee is as under.

Sr. No.	Name	Designation
1.	Mr. P. H. Ghone (Accountant ASM's IBMR)	Chairman
2.	Mr. Sunil Kadam (Accountant ASM's IBMR)	Member
3.	Mrs. Jaya Shendage (Accountant ASM's IBMR)	Member

With Thanks,

Yours Faithfully,

C.C. :

1. Mr. P. H. Ghone
2. Mr. Sunil Kadam




Director
Institute of Professional Studies
Nr. PCMC Bldg. Behind Sterling Honda Showroom
Pimpri, Pune 411 018, Ph. No. 65106699

Survey No. 29/1+2A, Behind Sterling Honda Showroom, Pimpri, Pune - 411018.


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IBMR • IIBR • IPS • ICS • IMCOST • CSIT

Internal Audit Report
Institute of Professional Studies
01-04-2022 To 30-09-2022

Audit Remarks as below:

1. Accounting system is appropriate and is being run efficiently in Tally.
2. Books of Account maintained regularly
3. Verified Administrative Exp. Bill and Other Payment's checked.
4. Bank Reconciliation Verified
5. Proper P.O. given but proper comparison with quotation not seen.
6. Voucher Date miss match with the payments
7. Addition to fixed Assets has been verified with bills
8. Cash book and receipt book checked and balance confirm.


Mr P. H. Ghone
(Internal Auditor)

INSTITUTE OF PROFESSIONAL STUDIES (IPS)

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Ref No. ASM/IPS/

Date:

To,
Mr. P. H. Ghone
IBMR, Chinchwad
Pune – 411 018

Dt. 01.10.2023

Sub:- Appointment as Internal Auditor.

Dear Sir,

With reference to above mentioned subject, you are hereby appointed as Internal Account Auditor for ASM's Institute of Professional Studies.

You are hereby requested to check the books of accounts for the period from 01-10-2022 to 31-03-2023 and submit the detailed Audit Report on or before 10-04-2023. The Internal Audit committee is as under.

Sr. No.	Name	Designation
1.	Mr. P. H. Ghone (Accountant ASM's IBMR)	Chairman
2.	Mr. Sunil Kadam (Accountant ASM's IBMR)	Member
3.	Mrs. Jaya Shendage (Accountant ASM's IBMR)	Member

With Thanks,

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2. Mr. Sunil Kadam





Director
Institute of Professional Studies
Nr. PCMC Bldg. Behind Sterling Honda Showroom
Pimpri, Pune 411 018, Ph. No. 65106999

Internal Audit Report
Institute of Professional Studies
01-10-2022 To 31-03-2023

Audit Remarks as below:

1. Accounting system is appropriate and is being run efficiently in Tally.
2. Books of Account maintained regularly
3. Verified Administrative Exp. Bill and Other Payment's checked.
4. Bank Reconciliation Verified
5. Proper P.O. given but proper comparison with quotation not seen.
6. Voucher Date miss match with the payments
7. Addition to fixed Assets has been verified with bills
8. Cash book and receipt book checked and balance confirm.
9. Provided guidance to staff on compliance issues.


Mr P. H. Ghone
(Internal Auditor)