

## Audyogik Shikshan Mandal's

(Society Regd. No.Maharashtra/1330/Pune 83; Public Trust No. F-2451/Pune 83)

## **INSTITUTE OF PROFESSIONAL STUDIES**



(Approved by AICTE, Govt. of India & affiliated to University of Pune)

Accredited 'A' Grade by NAAC

AICTE CODE: 1-4240185 DTE CODE: MB6166 AISHE CODE: C-46639 PUN CODE: IMMP013940

Ref No. ASM/IPS/

Date:

## 6.2.3 Implementation of e-governance in the areas of operations:

## Annual e governance Report AY 2023-24

Sr. No.	Software purchase details	Use of ICT in the areas of operation
1	Tally ERP 9 gold software Tally Solutions Pvt Ltd	<ul> <li>Accounts &amp; Finance</li> <li>Tally software is used to maintain books of accounts,</li> <li>Student account is also maintained to know quick fee status of the students admitted in the Institute.</li> <li>The same software is used to generate various reports like Consolidated Day Book General Day Book daily Cash Collection report etc.</li> </ul>
2	Automation CRM software for education. Extra Edge Technology Solutions Pvt Ltd	<ul> <li>Student Admission and Support: For Student admission academic year 2018-2019 onwards ASM's IPS we implemented online support system to fulfill the need of Student admission and Support and it continued the same. <ul> <li>Software is used for lead punching,</li> <li>Converting lead into admission,</li> <li>Entire online admission process via link provided to institute website http://www.asmedu.org.</li> <li>Enquiry about MBA admission and forms are also provided online through software.</li> </ul> </li> </ul>
3	Computers and printers	<ul> <li>Academic Administration: ASM IPS and IQAC targeted to achieve maximum work to be done on computer and to save Vasundhara. <ul> <li>All teaching and non-teaching members of IPS started using Google facilities like Google sheet for data collection from Various Departments. Google Docs to prepare notices and activity reports.</li> <li>Google Forms to prepare Feedback forms and get Online feedback of Students, Parents.</li> <li>Google Drives to keep all department wise proofs.</li> <li>The Institute has Biometric attendance for teaching and non-teaching staff.</li> <li>The institute campus is equipped with WIFI and CCTV Cameras installed at various places.</li> </ul> </li> </ul>

		<ul> <li>Institute staff uses mobile with inbuilt social app like email to communicate such as asmedu.org.</li> <li>WhatsApp Group helps to provide brief notices of any event to be happened at the Institute.</li> <li>WhatsApp Groups are also used for prompt and smooth functioning of the classes every day.</li> </ul>
4	MS Teams Microsoft Open value subscription education solution	Planning & Development:  ASM IPS uses ICT in the process of planning and development:  Classes on MS teams  Quick sharing events, important notices and academic notes via e-mails.  Videos and PPT shared via email to students.  Name of the vendor  BITSCAPE INFOTECH PVT.LTD  Examination:  We at ASM IPS partially started use of ICT to achieve paperless communication between students and office in relation to internal and external examination. It helps to generate various reports viz Seat Numbers, class wise roll numbers, call list for all classes, print the exam seat number and seating arrangement for University Examination.
5	Vaave	Alumni Networking for activities and promotions
6	AUTOLIB Library Management software upgrade version Bill No: AI/1519 dt. 28/09/2015	Library: The software helps to facilitate library facility such accession of books, list of papers, journals etc.



Director Institute of Professional Studies
No. PCMC Bldg. Behind Sterling Honda Showroom
Primptl, Pune 411 818, Ph. No. 65106999